



## Board of Directors Regular Board Meeting Thursday, December 15, 2022 MINUTES

---

**ATTENDED IN PERSON:** Chair Bree Maki

**ATTENDED VIA ZOOM:** Member Tess Arrick-Kruger, Clerk Monica Sveen-Ziebell, Vice Chair Jean Roth, Treasurer Lynn Gorski, Member Mary Urch, Member Don Leathers, Member Jason Marquardt

**EX-OFFICIO:** Steve Sallee

**STAFF:** Dale Walston, Trish Busch, Amy Grover

**Unable to Attend:**

---

**FINANCE COMMITTEE at 4:30 PM:** Bree Maki (in person), Jean Roth, Jason Marquardt, Lynn Gorski, Tess Arrick-Kruger

---

The meeting was called to order at 5:30 PM by Chair Bree Maki. A quorum was declared.

Monica Sveen-Ziebell made a motion, seconded by Mary Urch, to approve the agenda. The motion passed unanimously.

### HEARING OF REPORTS

**Executive Director Report** - Steve Sallee provided several updates including: The board meeting schedule being hybrid along with adding a virtual meeting in October, updating the Policy/Bylaw Committee after the new year, scheduling a 1:1 meeting with every board member, an update of Project MOMENTUM, and a reminder of the Legislative Breakfast on February 10, 2023. Steve asked board members to let him know if they want to stay on their current committees ahead of the January meeting.

**Program Updates** - Amy Grover referred to the written report and shared the following updates: We will be launching a program for The Master Trainer's ParaEducator Training and Assessments for our region, scheduling a follow-up webinar from Lori Volz of Baker Tilly, Kari is exploring the possibility of bringing LETRS Training to the region based on recent requests. STEM Forward celebrated receiving a 62 Net Promoter Score from the Fall Educator Forum in November, January will kick off STEM Signing Days festivities where we celebrate students entering STEM training pathways and careers. The Executive Committee will select from 13 talented Outstanding Educator Award nominees to be selected as the 2022-2023 award winner. The board, Superintendents Advisory Council, SSC members, and the public are welcome to join us at the celebratory dinner and awards in February 2022. More details to come. An employer engagement activity will take place this winter and another over summer of 2023. Nicole has been sharing information on the wellness tools from Medica to members via presentations and health fairs, and the launch of the members vs. members walking challenge is in progress. Last week Katie and Dale attended the annual AESA Conference and attended some wonderful sessions, engaged in networking with other attendees, and took away a lot of relevant information from the conference.

**MHC Board Meeting Update** - Dale Walston and Lynn Gorski reported that Brooks did a presentation about how small group structure works very well and would like to see them move from a large group to a small group structure. The

goal is to stabilize rates throughout the entire state with a whole state pool. Mayo Clinic is offering local complex healthcare patients a program that will reimburse travel and care costs to keep patients at Mayo Clinic.

#### **CONSENT AGENDA**

Jason Marquardt made a motion, seconded by Tess Arrick-Kruger, to approve and accept the items on the consent agenda, including Minutes of the Last Meeting, November Bills, and the Approval of the Board Election Return Report. The motion passed unanimously.

#### **SPECIFIC AGENDA**

Jean Roth made a motion, seconded by Lynn Gorski, to approve the revised 2022-2023 Employee Benefits Plan. The motion passed unanimously.

#### **PROGRAMS AGENDA**

Monica Sveen-Ziebell made a motion, seconded by Don Leathers, to approve all Project MOMENTUM contracts. The motion passed unanimously.

#### **PERSONNEL AGENDA**

Tess Arrick-Kruger made a motion, seconded by Mary Urch, to approve the Band/Grade Adjustment for MN STEM Ecosystem Director. The motion passed unanimously.

Don Leathers made a motion, seconded by Jason Marquardt, to approve the hiring of Kendra Katnik as Project MOMENTUM Instructional Designer, effective January 3, 2023. The motion passed unanimously.

#### **OPERATIONS AGENDA**

Lynn Gorski made a motion, seconded by Mary Urch, to approve Jean Roth and Monica Sveen-Ziebell for four-year terms (1/1/2023-12/31/2026). The motion passed unanimously.

#### **ADJOURNMENT AND NEXT MEETING**

Monica Sveen-Ziebell made a motion, seconded by Lynn Gorski, to adjourn the meeting at 6:26 PM. The motion passed unanimously.

The next SSC Board meeting will be held on Wednesday, January 25, 2022, at 5:30 PM.

Respectfully submitted by,  
Trish Busch  
Administrative Assistant

**2022 Meeting Schedule - 5:30 PM**~~Wednesday, January 26, 2022 (ANNUAL MEETING)~~~~Wednesday, February 23, 2022 (VIRTUAL)~~~~Wednesday, March 23, 2022~~~~Wednesday, April 27, 2022~~~~Wednesday, May 25, 2022~~~~Wednesday, June 22, 2022 (VIRTUAL)~~~~JULY – NO MEETING~~~~Wednesday, August 24, 2022~~~~Wednesday, September 28, 2022~~~~OCTOBER – MSC BOARD CONFERENCE~~~~Wednesday, November 16, 2022~~~~Thursday, December 15, 2022 (HYBRID)~~**2023 Meeting Schedule - 5:30 PM**

Wednesday, January 25, 2023 (ANNUAL MEETING)

Wednesday, February 22, 2023 (VIRTUAL)

Wednesday, March 22, 2023

Wednesday, April 26, 2023

Wednesday, May 24, 2023

Wednesday, June 28, 2023

JULY – NO MEETING

Wednesday, August 23, 2023

Wednesday, September 27, 2023

OCTOBER – MSC BOARD CONFERENCE

Wednesday, November 15, 2023

Wednesday, December 20, 2023 (VIRTUAL)